

VCU Medical Center

Virginia Commonwealth University

MCV Campus

Department of Neurosurgery

Harold F. Young Neurosurgical Center

Ambulatory Care Center
417 N. 11th Street, 6th floor
P.O. Box 980631
Richmond, Virginia 23298-0631

Phone: 804 828-9165
Fax: 828-0374 or 828-4493
TDD: 1-800-828-1120

Harold F. Young, M.D.
McGlothlin Professor, Chairman &
Director

John D. Ward, M.D.
Hirschler Professor, Co-Director, &
Executive Vice-Chairman/ Chief,
Pediatric Neurosurgery

William C. Broaddus, M.D., Ph.D.
Hord Associate Professor

M.R. Ross Bullock, M.D., Ph.D.
Reynolds Professor

R. Scott Graham, M.D.
Associate Professor

Kathryn Holloway, M.D.
Associate Professor

Bruce E. Mathern, M.D.
Assistant Professor

Gary W. Tye, M.D.
Assistant Professor

Julia Green, PAC
Physician Assistant

Anne Hall, M.S., ANP
Nurse Practitioner

Melissa O'Brien, NP
Nurse Practitioner

Corey Rominger, PAC
Physician Assistant

Meghan Smith, ACNP
Nurse Practitioner

Ronald Stevens, PAC
Physician Assistant

We would like to welcome you as a new patient in the Department of Neurosurgery. We are honored that you have chosen us for your Neurosurgical care. Feel free to contact us if you have any questions about your appointment.

Please bring the following information with you to your appointment:

- X-ray, MRI and/or CT scan of the neck, back or head.**
***We require the actual X-ray films or CD – not just the reports.**
Your appointment will have to be rescheduled if you do not have your films with you (Your doctor SHOULD NOT send the films to our office). (If you had these studies done at VCUHS, we will get these for you).
- Any medical records about your problem.** We cannot request these records. Please ask your doctor to fax/mail medical records to the person you are scheduled to see.
- A list of all your medicines, with doses/amounts.** Please include herbal and non-traditional medications in your list.
- The enclosed QUESTIONNAIRE filled out completely.** Please be sure to include the **address and phone numbers of your doctors.**
- A referral from your primary care physician** if required by your insurance plan. **If you do not have a referral, your appointment may have to be rescheduled.**
COPAYMENT IS DUE AT THE TIME OF SERVICE.

**** IF YOU DO NOT HAVE INSURANCE, YOU MUST GO THROUGH VCUHS FINANCIAL SCREENING BEFORE YOUR APPOINTMENT.** (You may qualify for the VCUHS Financial program to help with your medical bills). Financial Screening is located on the 1st floor of the Ambulatory Care Center and Gateway Buildings, open Monday-Friday 8am to 5pm, (804) 828-9280. **Non-insured and self-pay patients will need to pay \$70.00 at the time of service.**

**** The Neurosurgery clinic is very busy so there may be a prolonged wait for your appointment. We apologize for any inconvenience and suggest you bring a book or some work to do while you wait.**